Digital Democracy Initiative

Open Call for Engagement of Mentors for the Youth Digital Civic Lab

Project: "Digital Voices Lab: From Media Literacy to Civic Impact"

About the Project

The Center for Community Media Development MEDIUM announces an **Open Call for the engagement of two mentors** to support young participants within the project **"Digital Voices Lab: From Media Literacy to Civic Impact."**

Following the successful completion of the Youth Digital Civic Lab training, the selected mentors will support participants in transforming the knowledge gained during the training into practical civic initiatives.

1. Objective of the Engagement

The purpose of this assignment is to provide professional mentoring support to youth participating in the project by guiding them throughout the development of:

- the Youth Digital Civic Scorecard;
- youth-led digital civic initiatives;
- digital awareness and advocacy campaigns;
- recommendations for improving transparency, accessibility and responsiveness of local institutions.

Mentors will help participants refine their ideas, strengthen teamwork, develop practical solutions and prepare outputs for presentation during the project's Final Event.

2. Scope of Work

The selected mentors will jointly support approximately three youth teams throughout the mentoring process by providing practical guidance and continuous feedback during the development of their civic initiatives.

Mentoring and Facilitation

The mentors will:

- Facilitate group mentoring sessions with participating youth teams;
- Support participants in transforming ideas generated during the Youth Digital Civic Lab into practical civic initiatives;

- Encourage teamwork, critical thinking, and collaborative problem-solving.

Technical Support

The mentors will:

- Guide participants in further developing the Youth Digital Civic Scorecard**;**
- Support participants in applying the Scorecard to identify and analyze local issues affecting young people;
- Assist youth teams in developing civic media outputs based on their findings;
- Provide feedback on digital campaign concepts, communication messages, and civic recommendations.

Project Coordination

The mentors will:

- Coordinate regularly with the project team;
- Participate in planning and coordination meetings when required;
- Monitor participants' progress throughout the mentoring process.

Preparation for the Final Event

The mentors will:

- Support youth teams in preparing presentations of their work;
- Assist participants in presenting the Youth Digital Civic Scorecard and civic media outputs during the Final Event.

3. Expected Deliverables

The selected mentors will provide:

- Participation in coordination meetings;
- Delivery of mentoring sessions;
- Continuous mentoring support throughout the implementation period;
- Feedback and recommendations to participants;
- Brief mentoring report summarizing the mentoring process and achieved results.

4. Required Qualifications

Applicants should demonstrate:

- Experience in mentoring or coaching young people;
- Experience in civic engagement, youth participation, media literacy or digital activism;
- Strong facilitation and communication skills;
- Experience working with civil society organizations;
- Ability to work in multicultural and multilingual environments.

The following will be considered an advantage:

- Experience in youth empowerment projects;
- Experience in digital campaigning;
- Experience in participatory methodologies;
- Experience working with donor-funded projects.

5. Duration of Engagement

The selected mentors will each be engaged for **four working days** during the implementation period **July–September 2026**.

The exact schedule of mentoring sessions will be agreed upon with the project team.

The engagement will include both mentoring sessions with participants and preparation/follow-up activities necessary for the successful implementation of the mentorship process.

6. Financial Conditions and Payment Terms

The total budget allocated for this assignment amounts to **USD 400 (gross amount)** in MKD countervalue, distributed as follows: **2 mentors × 4 working days × USD 50 per day = USD 400 (gross amount).**

The financial resources are provided within the project "Digital Voices Lab: From Media Literacy to Civic Impact."

Payment will be made after successful completion of the agreed mentoring activities and submission of:

- a brief mentoring report; and
- a timeline of completed activities.

The payment procedure will be carried out in accordance with the administrative and financial procedures of the Center for Community Media Development MEDIUM.

7. Application Procedure

Interested candidates should submit:

- Curriculum Vitae (CV);
- Motivation Letter;
- Financial Offer (gross amount in USD).

Applications should be sent electronically to: community.mediadev@gmail.com

Subject line: Application - Mentor for Youth Digital Civic Lab

Application Deadline: 15.07.2026 (Wednesday), 17 o'clock.

8. Selection Criteria

Applications will be evaluated according to:

Criteria	Points
Professional background	35
Relevant mentoring experience	35
Financial offer	30
TOTAL	**100**

About the project

The project "Digital Voices Lab: From Media Literacy to Civic Impact" is part of the Regional Support Mechanism EECA project, implemented by Metamorphosis Foundation and TechSoup, in partnership with CIVICUS and under the Digital Democracy Initiative (DDI) that covers the Global South.